

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
Rajendranagar, Hyderabad-30

Applications are invited from the interested candidates for the following positions to work under DDU GKY Projects / Roshni Initiative projects at DDU GKY Division, NIRD & PR, Hyderabad for placement in different locations.

1. Director (Monitoring & Evaluation) - 1 position	9. Joint Director (Content Development & Assessment) - 1 position
2. Director (Training & Development) - 1 position	10. Assistant Director (Monitoring & Evaluation) - 5 positions
3. Director (Finance) - 1 position	11. Assistant Director (MIS)- 2 positions
4. Regional Director (Monitoring & Evaluation) - 4 positions	12. Assistant Director (Training & Capacity building) - 2 positions
5. Joint Director (Appraisal) - 1 position	13. Assistant Director (Impact evaluation) - 1 position
6. Joint Director (administration) - 1 position	14. Assistant Director (Finance) - 4 positions
7. Joint Director (Impact Evaluation) - 1 position	15. State Team Managers - 13 positions
8. Joint Director (MIS) - 1 position	16. Project Officer - HR (experience in Monitoring & Evaluation with HR experience) - 1 Positions
17. Project Officer - Law (experience in Monitoring & Evaluation with Law back ground) - 1 Position	18. Project Assistants - 10 Nos

- ❖ All the above mentioned posts (except posts on deputation) are purely on **Contract basis** only
- ❖ For Eligibility criteria, online application and other details please log on to www.nird.org.in & www.ddugky.info
- ❖ Candidate can apply for more than one post.
- ❖ Director General, NIRD & PR has every right to increase/decrease the number of posts and cancel/postpone the selection process.
- ❖ The candidate should apply through online using the following link:
www.ddugky.info/notifications.php
- ❖ There is no application fee for applying the posts.
- ❖ Candidates are requested to verify the qualifications and experience before they applying.
- ❖ Last date for receipt of applications is 18th September, 2015.

PROJECT DIRECTOR
DDU GKY Division

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
Rajendranagar, Hyderabad-30

Terms of Reference, Required Qualifications and Experience

Sl.No	Designation	Number	Remuneration per month	Minimum Eligibility		Preference	
				Education	Experience	Education	Experience
1	Director (Monitoring & Evaluation)	1	Direct recruitment: 150000 Deputation: One grade higher pay may be considered based on experience and qualification.	Direct recruitment: Graduation or above Deputation: Selection Grade or Junior Administrative Grade	Direct recruitment: 10 years of experience in monitoring and evaluation of projects Deputation: Selection grade: Any period JA Grade: At least 2 years	Direct Recruitment: Post-Graduation degree	Direct recruitment <ul style="list-style-type: none"> • experience in monitoring government or international projects • Experience in large scale skills / livelihoods projects • Experience of running large training centres and/or placement programs • Any other experience in monitoring of projects • Exposure to mobilisation strategies
2	Director (Training & Development)	1	150000	Graduate	10 years' experience in teaching, training and design of instruction /course material	PhD	Experience in research and/or in preparation of manuals would be preferred
3	Director (Finance)	1	Direct recruitment: 150000 Deputation:	Direct recruitment: Chartered Accountant/IC	Direct recruitment : 10 years in auditing		Direct Recruitment: Experience in auditing &

			One grade higher pay may be considered based on experience and qualification	WAI/MBA with specialisation in finance, Deputation: Selection Grade or Junior Administrative Grade from Group A finance services	and accounting in large organisations. Ability to lead large teams. Deputation: Selection grade: Any period JA Grade: At least 2 years		accounting in large scale organisations with a financial turnover of 100 crores or more
4	Regional Director (M&E)	4	100000	Graduation	7 years of experience of which at least 4 years in implementing/monitoring large projects.	Post-Graduation in Social Sciences / Management would be preferred	Direct recruitment <ul style="list-style-type: none"> • experience in monitoring government or international projects • Experience in large scale skills / livelihoods projects • Experience of running large training centers and/or placement programs • Any other experience in monitoring of projects • Exposure to mobilisation strategies
5	Joint Director (Appraisal)	1	100000	MBA	7 years of experience of which at least 4 years in appraising large projects..		Appraising projects for government or international bodies or venture capital firms

6	Joint Director (Admin)	1	100000	Graduation	7 years of experience of which at least 4 years in administering large offices	Post-Graduation	Experience in handling HR / administration in large government and/or private offices independently.
7	Joint Director (Impact Evaluation)	1	100000	Ph D in social sciences	5 years with 3 years in social impact evaluation in development projects		<ul style="list-style-type: none"> • Impact evaluation experience in large government programs • Impact evaluation experience in large international projects
8	Joint Director (MIS)	1	100000	B.Tech/M.Tech/ MCA with elementary exposure to statistics	10 years' experience in programming, designing MIS for large projects or organisations.	Students from institutes of top rank would be preferred provided they meet the other criteria	<ul style="list-style-type: none"> • Experience in open source platforms • Data analytics and visualisation • PHP, HTML-5, CSS-3 • Experience in hardware technologies
9	Joint Director (Content development and assessment)	1	100000	Graduation	10 years' experience in content development and assessment of courses	Post-Graduation	<ul style="list-style-type: none"> • Research experience, preparation of manuals, would be preferred
10	Assistant Director (M&E)	5	60000	Graduation	5 years' experience in monitoring government programs with at least 3 years in monitoring skill programs.	Post-Graduation	<ul style="list-style-type: none"> • experience in monitoring government or international projects • Experience in large scale skills / livelihoods projects • Experience of running large

							<p>training centers and/or placement programs</p> <ul style="list-style-type: none"> • Any other experience in monitoring of projects • Exposure to mobilisation strategies
11	Assistant Director (MIS)	2	60000	Graduation Preference will be given to B. Tech /MCA or Postgraduates in Economics or Statistics with good knowledge in statistics, econometrics and MIS	5 years' experience in programming, designing MIS for large projects or organisations.	B.Tech/M.Tech/ MCA with experience in PHP, HTML-5, CSS-3 etc	<ul style="list-style-type: none"> • Experience in open source platforms • Data analytics and visualisation • PHP, HTML-5, CSS-3 • Experience in hardware
12	Assistant Director (Training & Capacity Building)	2	60000	Graduation in any discipline.	5 years' experience in training, preparation of training manuals, training documents and capacity building	PhD would be preferred	Research experience and experience in , preparation of manuals
13	Assistant Director (Impact evaluation)	1	60000	Post Graduation in social sciences	5 years of impact evaluation experience in development sector	M. Phil/PhD in social sciences (note experience can be waived for fresh PhDs if their research	<ul style="list-style-type: none"> • Experience in impact evaluation of government or international projects • Experience in longitudinal studies of large social sector projects • Good

						establishes their capability in undertaking impact evaluation studies)	<p>exposure to various evaluation methodologies</p> <ul style="list-style-type: none"> • Exposure to qualitative and quantitative techniques of impact evaluation methodologies with proficiency in any one of the methods.
14	Assistant Director (Finance)	4	60000	<p>Direct recruitment MBA Finance /M Com., Chartered Accountants from ICAI, (People who cleared inter from ICAI will be considered if they have B. Com and show 7 years of audit experience). Cost accountants from ICAI (formerly ICWAI) with audit experience,</p> <p>Deputation Employees of the Audit & Accounts Departments of various GoI entities such as Audit and Accounts, Civil Accounts,</p>	For Direct recruitment : 5 Years of experience in of accounting /auditing in corporate organizations/ NGOs/ international organizations/ government departments/projects. Article ship candidates will be considered as part of the above experience.	<p>Direct recruitment CAs will be preferred</p> <p>Deputation MBA (Finance) /M Com. Chartered Accountants from ICAI (either with inter or final), Cost accountants from ICAI (formerly ICWAI) (either inter or Final)</p>	<p>Direct recruitment</p> <ul style="list-style-type: none"> • Auditing & accounting of government projects • International projects • Good knowledge of computerised accounting and use of computer systems in office working <p>Deputation Have passed the SAS (SOGE) or equivalent examination conducted by respective organisations.</p>

				Defence Accounts, Railway Accounts, P & T Accounts are eligible. They should be Senior Accounts Officer /Accounts Officer in the pay scale of Rs. 9300-4800 (Grade pay 5400) in PB2 or Rs. 15600-39100 (Grade Pay 6600) in PB 3	capacity and knowledge of accounting and computer operations.		
15	State Team Managers	13	50000	Graduation in any discipline.	At least 5 years of experience in executing projects or running organisations.	Post - Graduation	Experience in livelihood and skill development projects.
16	Project Officer (Experience in M& E with HR)	1	40000	Any post graduation with specialisation in Human Resource Management (OR) Any post graduate with 7 years of experience in HR department of an organisation.	Experience In HR related activities along with Monitoring & evaluation	MBA (HR) or MHRM or MA (Social Work)	Preference would be given to the candidates who have work experience in HR departments in PSUs, large govt. Projects like SERP, BRLPS, NRHM etc.
17	Project Officer – Law	1	40000	LLB/BL from a recognised University	More than three years of experience as a law practitioner	--	Preference would be given to the candidates having experience in

					/legal officer/advise in any organisation		arbitration/dispute resolution & service matters
18	Project Assistants Senior Junior	10	Senior: 17900 Junior: 15100	Graduate Senior: knowledge of MS office at advanced level Junior: Good knowledge of MS office	Senior: 5 years Junior: 2 years	Senior: Certificate: Typing Higher and short hand Junior: Certificate of typing lower	Senior: Ability to directly type onto the computer.
	Total	51					

Nature of engagement: - The engagement is purely on **contract** (except posts on deputation) which will be initially for a period of **one year**. Extension can be considered, based on performance and requirement of the Institute.

Age: Should not be more than 65 years (except for posts mentioned against serial no. 18) by the time of applying to the positions. However, for the candidates applying on deputation, normal terms and conditions of deputation as issued by the Government of India time to time.

For the post mentioned against serial no. 18, the maximum age limit is 35 only

All the positions (except posts on deputation) offered are on contract in project mode and does not envisage any form of regular appointment at NIRD in future.

Mode of Submission of Applications:

Interested candidates should submit their application electronically using the following web link www.ddugky.info/notifications.php

Last date for Submission of online applications is -18th September, 2015

Assistant Registrar