

File No J-17060/197/2013 Aajeevika Skills
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)

Thapar House, 1st floor,
Western Wing, 124, Janpath,
Connaught place, New Delhi 110 001
Dated 21st December, 2015

To
Central Technical Support Agencies
All State Nodal Agencies for Skill/SRLM

Subject: Format of Checklist for requesting fund release of 2nd, 3rd and 4th installment for DDU-GKY Projects (including Roshni Projects).

Sir/ Madam

I am directed to enclose the "Format of Checklist for requesting fund release of 2nd, 3rd and 4th installment for DDU- GKY Projects (including Roshni Projects)" as per the provisions of Sections 3.4, 3.5 and 3.7 of Standard Operating Procedures (SOP).

2. A PIA seeking 2nd, 3rd, 4th instalment shall submit its request in the checklist duly filled in to CTSA (in case of project in YPS) or to SRLM (in case of project in APS) along with requisite documents. Any application made in any other format shall not be valid and will not be entertained.

3. In case of project in YPS, CTSA concerned shall verify the request of PIA submitted in the enclosed checklist and forward to MoRD along with comments/ recommendations thereon in terms of SOP.

4. In case of project in AP states , SRLM may use this checklist and suitably update / modify the same , as appropriate for processing fund release /installment proposals of PIAs in accordance with the Guidelines and the SOP , as amended from time to time

5. The checklist comes in to force from the date of issue of the letter. All requests for installment release may be made in this attached format (along with required documentary evidence) , from the date of issue of this letter, until further amendments.

6. This letter and the checklist format may also be accessed under "Resources" tab of the website : www.ddugky.gov.in

Yours faithfully



(S B Tiwari)

Under Secretary to Government of India
Tel: 011-23743625

Copy to:

1. All Secretaries (in-charge) of Rural Development in State governments
2. All Registered Project Implementing Agencies (PIA)
3. Technical Support Agencies
4. All officials in DDU-GKY Division, MoRD
5. All officials in Rural Livelihood Division, MoRD
6. Guard File
7. Shri Abu Osama – with a request to ensure that this notification is uploaded on the website and advance copy is sent out by mail.
8. Copy to Rural Skills division - State Partnership Team